



الهيئة العامة للصناعات العسكرية  
General Authority for Military Industries

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## Occupational Safety, Health and Environment policy for Military Industries.

As approved by General Authority for Military Industries Board Decision No.  
(C/W/49) dated Jumada al-Thani 18, 1444 AH corresponding to January 11, 2023 AD



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## Introduction

Launched in 2016, the Saudi Vision 2030 aims to unleash the economic sectors' potential and to promote economic development in the Kingdom. This vision includes a key objective, namely to localize no less than 50% of spending on military equipment by 2030. The Supreme Resolution of the Council of Ministers to establish The General Authority for Military Industries (GAMI) came to embody the Kingdom's ambition -may Allah protect it- towards strengthening the national military industrialization capabilities, and seeking to localize the military industries sector in the Kingdom and making it a significant tributary to the national economy. Therefore, GAMI is the regulating body for the military industries sector in the Kingdom and is responsible for its development and monitoring its performance.

GAMI's role is considered pivotal in supporting the military industries sector, which mainly contributes to generating job opportunities for citizens, enhancing non-oil revenues, and raising the sector's direct contribution to the gross domestic product, which enhances the Kingdom's independence and its military and security readiness, by building a local military and security industries sector.

The purpose of this Policy lies in providing facilities operating in the military industries sector with requirements, rules, and guidelines of safety management and its reporting requirements. This Policy does not replace the guidelines provided by other government agencies, but is rather complementary thereto and defines sector-specific requirements.



## Chapter I: General Provisions

### **Article 1: Definitions**

The following terms, wherever mentioned herein, shall have the meanings assigned thereto unless the context otherwise requires:

Term	Definition
<b>Government / KSA</b>	The Kingdom of Saudi Arabia
<b>GAMI</b>	The General Authority for Military Industries
<b>Policy</b>	Occupational Safety, Health and Environment policy for Military Industries.
<b>Military Industries Sector</b>	The suppliers, main contractors, subcontractors and any other entities that provide services to support military industries activities
<b>Facility</b>	An entity that operates in any of military activities supervised or licensed by GAMI.
<b>Military and Security Agencies</b>	The Ministry of Defense, Ministry of Interior, Ministry of National Guard, Presidency of Royal Guard, Presidency of State Security, and General Intelligence Presidency
<b>Related Entities</b>	Each Authority has the right to supervise the facilities operating in the military sector in accordance with rules, regulations, and decisions, among other similar guidelines.
<b>Licensee</b>	A legal person that is licensed to practice any of the activities subject to control and supervision of GAMI.
<b>End User</b>	The military or security agency or any other entity that benefits from the product / service provided by the military industries sector
<b>Main Contractor</b>	The person legally responsible for a contract, including management of major contractors or subcontractors.
<b>Incident</b>	An event (whether in the real world or cyber space) that leads to damage to military equipment, facilities or Occupational Safety, Health and Environment
<b>Safety Management</b>	A regular series of procedures designed to ensure safe and efficient operations.

### **Article 2: Statement of Purpose**

1. Provide guidelines on use of Occupational Safety, Health and Environment management systems and measures.
2. Ensure that the sector's activities are carried out according to best practices in the field of Occupational Safety, Health and Environment policy.
3. Empower and educate SMEs to achieve Occupational Safety, Health and Environment standards.

### **Article 3: Scope of Policy**

The provisions of this Policy shall apply to all facilities operating in the military industries sector that carry out any of the activities supervised or licensed by GAMI. This Policy Document does not apply to military and security agencies.

## **Chapter II: GAMI Responsibilities and Obligations of Facilities Operating in The Sector**

### **Article 4: GAMI Responsibilities**

1. Issue licenses to practice activities of military industries in accordance with the regulations governing activities of military industries approved by GAMI's Board of Directors.
2. Provide guidelines and recommendations on Occupational Safety, Health and Environment for facilities operating in the sector in coordination with the Related Entities.
3. Participate with the Related Entities in publishing instructions and guidelines related to Occupational Safety, Health, and Environment- for the military industries sector.
4. Coordinate with parties related to Occupational Safety, Health, and Environment to carry out regular inspections of sites of facilities operating in the sector.
5. Participate in evaluating accidents related to Occupational Safety, Health, and Environment in coordination with the Related Entities.

### **Article 5: General Obligations (Obligations of Facilities Operating in Military Industries Sector)**

1. Compliance with all rules and regulations related to Occupational Safety, Health, and Environment issued by the relevant government agencies according to their jurisdiction.
2. Develop a Occupational Safety, Health, and Environment management program that commensurate with nature of the activity and volume of work to be practiced.
3. Set objectives for Occupational Safety, Health, and Environment program whereby performance is measured and reviewed and updates are made periodically to ensure continuous improvement of the program.
4. Determine responsibilities of employees related to Occupational Safety, Health, and Environment and provide necessary training to effectively realize objectives of the Program.
5. Ensure Facility's employees and contractors comply with internal regulations for Occupational Safety, Health, and Environment and include them in Contractors Classification Law.
6. Provide healthy and safe workplaces, equipment, operating systems, and working methods.
7. Use technologies and best practices to protect the environment, improve energy efficiency, and sustain natural resources.
8. Report, investigate, and analyze all incidents related to Occupational Safety, Health, and Environment and take necessary measures to avoid their recurrence.
9. Understand and view the techniques and programs applicable in the field of Occupational Safety, Health, and Environment , and apply the appropriate ones for the purpose of continuous improvement of Occupational Safety, Health, and Environment management program.
10. Keep a record of all accidents and incidents related to Occupational Safety, Health, and Environment .

### **Article 6: Occupational Safety, Health, and Environment Management Program (Obligations of Facilities Operating in Military Industries Sector)**

Facilities shall submit a plan for Occupational Safety, Health, and Environment management program that includes, as a minimum, the following phases:

#### **1. Establishment Phase:**

- Set policies and procedures of Facility's Occupational Safety, Health, and Environment .
- Appoint officials to carry out tasks and responsibilities related to Occupational Safety, Health, and Environment .
- Adopt procedures that will achieve objectives of Occupational Safety, Health, and Environment . For example, but not limited to, awareness and training programs, emergency plans, first aid, inspection and audit plan.

- Determine general responsibilities of employees in the facility related to Occupational Safety, Health, and Environment , and determine channels for reporting violations and put them in guiding regulations within the facility.
- 2. Planning and Implementation Phase:**
  - Evaluate the current situation of Occupational Safety, Health, and Environment management program and analyze gaps.
  - Allocate resources to achieve objectives of Occupational Safety, Health, and Environment .
  - Implement Occupational Safety, Health, and Environment management program plan.
- 3. Performance Measurement Phase:**

Develop a mechanism for evaluating performance of Occupational Safety, Health, and Environment management program against KPIs.
- 4. Performance Review Phase:**

Benchmarking achievements and awareness of field of Occupational Safety, Health, and Environment in the facility against Program's objectives.
- 5. Accidents and Incidents Investigations and Lessons Learned Phase:**

Set reporting and change management procedures in response to any accident, incident, or possible near miss of the facility or its subcontractors.
- 6. Auditing and Review Phase:**

Benchmarking result of performance review against relevant laws, regulations, and policies, including evaluating contractors' performance and compliance with these standards.

#### **Article 7: Incident Management (Obligations of Facilities Operating in Military Industries Sector)**

Licensed facilities operating in the military industries sector or the Main Contractor shall set procedures for incident management at all sites where military industries activities are carried out, which are as follows:

- 1. Site Risk Assessment:**

A document detailing risk factors and potential risks at the site, stating measures to be taken to reduce risk of their occurrence.
- 2. List of Hazardous Materials:**

A document detailing hazardous materials kept at the site, their locations, and storage methods.
- 3. List of Hazardous Operations:**

A document determining operations that take place on-site that could pose a great danger to those on site or nearby.
- 4. List of Immediate Response Actions:**

A list detailing actions to be taken in the event of an on-site incident, which should include the following:

  - Responses: Actions to be taken in response to potential risks described in Site Risk Assessment.
  - Contacts: An updated list of key employees and relevant government agencies that shall be contacted immediately upon occurrence of any incident.
  - Local Resources: An updated list specifying support capabilities of relevant government agencies or any other potential sources.
- 5. Reporting Record:** An updated record of all accidents, incidents, and actions taken, including incident status.
- 6. Training Records:** A record of all individual and group safety drills and exercises performed on-site.

### **Article 8: Reporting Incidents (Obligations of Facilities Operating in Military Industries Sector)**

- Facilities operating in the military industries sector shall report to the relevant government agencies any incidents related to Occupational Safety, Health, and Environment upon their occurrence and notify GAMI of these incidents.
- The investigation procedure shall include at least the following:
  - a. Department responsible for incident investigations to determine cause of the incident and file report on the same, and to document the incident in terms of disciplines approved by Facility's Board of Directors or the like.
  - b. Appoint a specialized team to conduct investigations.
  - c. Determine scope of investigation to cover - as a minimum - the following:
    - o Purpose of investigation, determine nature of incident and reason behind occurrence, and make officially recorded recommendations to mitigate the damage or avoid its recurrence.
    - o Prior notification to GAMI in the event that the facility desires to seek assistance of a third party to support the investigation process.
    - o Determine clear terms of reference to enable Investigation Team to carry out their work properly, while specifying the appropriate level of access to sites, data, or any of resources that are prohibited from being accessed due to their confidentiality, without prejudice to international agreements.
  - d. Submit separate reports by Investigation Team to the competent department, and then submit them to GAMI upon completion of the investigation report.
  - e. Provide a follow-up mechanism to ensure that all recommendations made are processed properly.

### **Chapter III: Violation of Policy**

#### **Article 9: Violations of Facilities Licensed By GAMI**

**In case of violation of this Policy by any facility, GAMI may apply the appropriate administrative penalties according to type, nature and severity of violation, including for example:**

1. Administrative warning to the violating facility, including details of the violation, the action to be taken by the facility, and the grace period granted by GAMI for correction of good such violation.
2. Suspension of the license for the period GAMI deems appropriate, renewable for other periods if the facility fails to rectify the violation.
3. Disqualification from future military tenders and procurements.
4. Cancellation of license.

### **Chapter IV: Final Provisions**

#### **Article 10:**

1. GAMI may interpret, review and update this document when needed, and to submit the update proposal to GAMI's Board of Directors.
2. For matters not covered herein, the laws, regulations and similar rules issued by GAMI or the relevant legislative authorities in the Kingdom shall apply.
3. Without prejudice to the regulatory requirements contained in other laws and regulations, this Policy is binding and all parties and individuals working in the sector shall work to facilitate and enhance compliance herewith within the sector.
4. This Policy shall enter into force as from its date of approval and publication.